

Charleston Water Board Meeting Minutes

Date: August 12, 2025

Attendees: Alan Brown, Don Sant, Wade Webster, Jeremy Taylor, Luara Mair, Mike Radke, Dave Hendrickson, Jessica Shepard, Spencer Quinn

Approval of Previous Meeting Minutes

The minutes from the July 8, 2025 meeting were reviewed and approved.

Motion to approve by Don Sant, seconded by Alan Brown. All in favor, motion passed.

Financial Report

Motion to pay the bills by Alan, seconded by Jeremy. All in favor, motion passed.

Quinn Subdivision

Discussion on subdividing a six-acre parcel into three smaller parcels. Plans to ensure water shares are allocated to each parcel. Quinns plan on keeping their well but new owners will need to hook on to water. Discussion on fire hydrant requirements and impact fees.

Water Usage and Billing Issues

Addressed high water bills for properties with potential leaks.

Well Drilling and Water Rights

Discussion on the process and regulations for drilling wells within the water district.

Emphasis on the need to protest new wells to protect existing water sources.

Water Tank and Leak Issues

Update on water usage and leaks at Soldier Hollow. They have fixed the leak.

Discussion on the impact of leaks on water tank levels and the need for repairs.

General Business

Discussion on the need for a backup generator for the well. We need to get the motor to Delco.

Plans to coordinate with contractors for upcoming water line projects. JB Gordon will be doing the project on 3400 W.

Discussion on the need for a retainer agreement with a construction company for emergency repairs. Green Ridge subcontract.

Operator Report

Update on maintenance and repairs, including the replacement of a damaged wire.

Plans to order and replace chlorine tanks.

Action Items:

Coordinate with contractors for the water line project starting on August 25, 2025.

Order and replace chlorine tanks.

Follow up on the backup generator installation.

Update on terms for board, discussion on have the terms all terms start in January.

Next Meeting: September 9, 2025

Location: Charleston Town Hall