

## **Charleston Water Conservancy District Board Meeting Minutes**

**Date:** July 8, 2025 @ 7:07 pm

**Location:** Charleston Water Conservancy District

### **Attendees:**

- Board Members: Alan Brown, Wade Webster, Don Sant excused: Jeremy Taylor, Mike Radke
- Staff: Luara Mair, David Hendricksen
- Guests: Jessica Shepard

### **1. Financial Review**

- The meeting commenced with the approval of the minutes from the previous meeting. The minutes were approved without any comments.
- The board reviewed and approved payments for various bills, including utilities and contractor services. A notable discussion was held regarding the recurring fee paid to Blue Stakes for utility line locating, which the district must pay as a government entity. The board recognized the necessity of these fees despite their cost implications.
- Payments totaling \$14,052.28 were approved for various contractors and individuals for services rendered, including repairs and meter reading.

### **2. Quinn Subdivision and Water System Integration**

- The board addressed the Quinn subdivision, noting it is not part of their water system and lacks construction approvals. Discussions were held about water requirements for irrigation and fire protection, but no concrete actions were taken.

### **3. Project and Construction Bids**

- The board reviewed a revised bid estimate of approximately \$168,000 for the Water line construction on 3400 west project, down from an initial \$187,000. The proposed extension of the substantial completion deadline to mid-October was discussed.
- The contractor suggested a time-and-materials approach with a not-to-exceed cap to manage uncertainties related to boring under the road. The board

discussed potential conflicts of interest concerning a board member's involvement in the construction company bidding on the project and emphasized the need for fair bidding processes.

- Alternatives such as cutting and repairing the road instead of boring were considered, weighing cost implications and impact on residents' properties.
- The board acknowledged the necessity to establish a clear policy on easement repairs, indicating that property owners are generally responsible for restoring their property after utility work, though the district has historically made repairs to maintain good relations.

#### **4. Easement Repair Policy Considerations**

- The board discussed the challenge of balancing cost, legal responsibilities, and community goodwill regarding repairs in easements, particularly where asphalt or driveways are involved. The board leaned toward adopting a firm stance that limits their responsibility to minimizing damage and restoring gravel or similar surfaces, leaving asphalt repairs to property owners. This approach aligns with state public utility easement laws and aims to prevent unsustainable financial burdens on the district. (See [le.utah.gov](http://le.utah.gov) Code 54.3.27 (3))

#### **5. Operational Updates and Infrastructure Concerns**

- The operator reported a significant leak fixed on a six-inch steel water line, which is deteriorating externally. The board discussed the need to identify and possibly replace aging steel lines, with plans to digitize old infrastructure plans for better management.
- Maintenance and monitoring activities such as quarterly chlorine reports and consumer confidence reports were reviewed, with the district ensuring compliance with state requirements. Lead testing and notifications to customers in older homes were noted as ongoing concerns, with plans to send notices and gather additional data.

#### **6. Community Assistance and Outreach**

- The board explored community assistance programs related to heating, cooling, and water services, considering adding information about these programs to their website to benefit residents. They discussed the possibility of establishing a donation program to help customers in need, pending legal review and coordination with relevant agencies. Luara will reach out to MAG

#### **7. Olympic Venue and Grant Opportunities**

- An update was provided on efforts to secure funding for water infrastructure improvements related to upcoming Olympic events. Despite active engagement, the Olympic budget does not currently allocate funds for utilities, prompting the district to continue seeking grants and alternative funding sources. Collaboration with state officials and other stakeholders remains ongoing to support necessary projects.

## **8. Pelorus Coordination**

- The board expressed concerns about delays and communication issues pelorus and responsible for reporting and data management. Plans were made to follow up with the vendor to ensure timely delivery of required reports and services. The importance of clear agreements and scopes of work with contractors was emphasized to avoid misunderstandings and ensure project success.

## **9. Conclusion and Next Steps**

- The meeting concluded with a motion to adjourn after extensive discussions on financial, operational, and project-related topics. The board agreed to continue evaluating bids, clarify project scopes, and establish policies to guide future infrastructure work and community interactions. Emphasis was placed on transparency, fairness, and fiscal responsibility as guiding principles for upcoming decisions.