

Charleston Water Conservancy District

Meeting Minutes

October 8th 2024 @ 7:00 p.m.

Present: Wade Webster, Alan Brown, Don Sant, Jeremy Taylor, Luara Mair, Dave Hendrickson, Breanna Bauer, Kathy Maxwell, Mike Radke excused.

Minutes were approved from September 10th 2024 meeting, Alan 1st and Don 2nd

Board reviewed the bills, approved the bill as read by Don, Alan 1st Don 2nd

Kathy is here to meet with us about a high-water bill. She found the leak and it has been fixed. The water hydrant was leaking in the farm yard. Kathy's bill was \$309.30 and it is normally \$117. The board approved to have her credit her account to reflect a normal billing. Alan 1st and Don 2nd. We will round the bill to \$120

The meter reader was broken for the first of the month read and will be fixed today or tomorrow.

Jeff Jeffers has a concern on his water bill but was going to try to call in but did not make it. We require they show up, this is the second month in a row it was high and they have not fixed it yet.

Breanna Bauer (update on website, she showed the board what the website is looking like right now.

Wants/ needs: Water usage link, Link to "slow the flow", Link for water quality, treatment storage, district use, Meeting minutes link, Water Conservation link, Cross connections, Public notices, Water quality treatment, Link for projects, construction standards (still need to work on those), Bylaw and policies, bylaws, a 2-step process for customer to log in and pay and then to see usage.

Zoom/meeting links we would date stamp them with specific dates. We would like to encourage water conservation. Have a list of board members under about page. We need to add an emergency contact # to the website. GIS and where meters are located, we probably should not put that on the website for security reason. Do a 2-step process for customers/shareholder to login in to payment and be able to view usage.

Breanna did send her statement of work and we did pay her for her for the initial start up of the website and we need to provide her with some content. Construction Standards. Tav has a copy of the construction standards also policies and procedures, Wade will contact Tav to get those. Look on Central Utah water, JSSD rural water websites and go look at what they have for their standards.

If Breanna sends an invoice the board is ok to pay her for the work that she has done.

Charleston Irrigation, Demand impact is \$6 and there is a \$50 impact fee it cost us \$56. We did not charge anyone last year for the on-demand list. The on demand is a "rental of water" The Charleston water owns the share/shares of the water. Charleston Water pays for the water assessment. Non agriculture will all be metered water by 2027. The board had a discussion on the different Irrigation companies and how many shares are given for 1 acre foot for culinary water. Charleston Irrigation is 1/3 share given, Sage Brush is 3 shares given, Spring Creek is 2 shares given. We need to make sure that we have the water share first before assessments pay and impact fee before any will serve letter is

given. Clayton Reece (attorney) would be a great resource to ask question. A suggestion was made to have Charleston town create a Charleston Town Water Advisory Board and to have people from all water companies and irrigation companies to serve on that board.

Operator Report:

Dave reports that he still has not received the roto mill. We got the tank zero out. When the tank is empty the tank is empty. There was a water leak by Broadhead house. The hook up for the house did not have a cork valve on it. We got the correct stuff to fix it and it is now fixed. We need to check and make sure we have all the samples. The quarterly sample got put in for this quarter. David got the scrub cleaned by the tank and Wade needs to send the picture in to the state.

Janet forwarded an email from DWS Don Sant will take care of this.

A Discussion about Janet being done, Ben Probst is our accountant and he has all of 2023 files. The Water bill will be late this month due to the meter reading being broken.

Budget for this year, it should be in by next board meeting. Don sent out the budget to the board. Everyone needs to review and see where the board is at with Fred Philpot with his rate study.

Mike has all of the information for the GIS Grant and we need to get them a list. Wade will follow up with. Make sure that Fred Philpot with the rate study is on the action items.

Daniel town turned down the gas station but other options were given to them.

Adjourn: alan 1st don 2nd